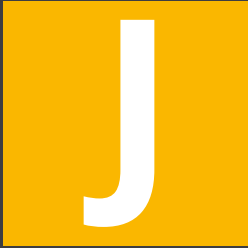**PROCESS MANAGEMENT 2.0**

INTERLOCKED PROCESSES
FOR FACILTY MANAGEMENT

JAMES
PROCESS MANAGEMENT REVOLUTIONIZED!

VISITOR &
CONTRACTOR **FACILITY**
MANAGEMENT MANAGEMENT
PROCESSES COORDINATION
PRIVACY PLANNING
MULTILINGUALISM ALERTING
DIGITIZATION AND
AUDIT-PROOF **EVACUATION**
PROCESS PLANNING PROTECTION
INFRASTRUCTURE OF VALUES
SMART AUTOMATION
SUPPLY CHAIN **DOCUMENTATION**
CONNECTIVITY **ORGANIZATION**

J

DIGITAL FACILITY MANAGEMENT
FOR YOUR COMPANY

Software processes that can be established quickly, a connection to existing hardware and software, and an omnipresent focus on security - visitor and process management has never been as comprehensive as with JAMES.

With a wealth of tools and functions, our solution supports you on your path to digital transformation as well as in the successful optimization of your facility processes. Transparent and auditable contractor and visitor management, digital key management, and comprehensive room and resource management are just a few examples of the processes you can map with JAMES.

In addition, thanks to its modular software design, JAMES also offers you a wide range of extensions such as the management of vehicles, a New Work module for efficient desk sharing, an integrated evacuation and alarm function for emergencies, and many other smart and secure process solutions.

By connecting JAMES directly to your access control and other security-related software and hardware, processes can be bundled and monitored in a consolidated manner in one system. And other in-house processes such as catering, set-up times and the management and release of resources can also be completely coordinated via JAMES.

On the following pages we have compiled information about our process management software JAMES. *If you have any further questions, please do not hesitate to contact us or our partners. We will be happy to advise you.*

J

INTERLOCKED PROCESS MANAGEMENT FOR EACH SITE

IInterlocking workflows and interlinked, digital processes are the answers to the question of modern and digitized facility management.

With JAMES, we provide you with a toolbox that enables you to plan and manage various tasks and coordinate them with other departments in your company. In addition to mere room management, the management software also offers, for example, direct linking with resources such as room equipment, guest WLAN and hospitality - and this specifically for each appointment and with the option of individual planning of set-up times or similar.

Below we have listed some examples of the functions that the process management software JAMES offers you.

Browser-based process management software for managing and linking all visitor, logistics, and facillity processes

Cross-divisional workflows ensure that facility services go hand in hand with security services

Reporting and notifications about the number of visitors, visiting times and about check-in and check-out e.g. via mail or SMS

Multilingual kiosk systems for autonomous reception / as digital gatekeepers (self check-in, info and visitor panels)

Data protection compliance (GDPR and DSGVO) for legally compliant data processing

Feedback terminal function for customer reviews

Interfaces to various digital surveillance systems such as video surveillance and access control

The perfect corridor to digitalization. Transformation away from manual to digital processes
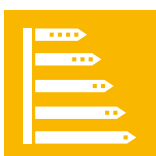
Detailed zone management, e.g. for specific safety instructions per zone

Comprehensive room and resource management for booking rooms and equipment, but also catering, visitor WLAN and much more

Key management for managing keys and other access media such as visitor badges and access badges

Vehicle management for the administration of the vehicle fleet

Parking space management as well as assignment to individual persons and appointments

Training and briefings at the kiosk terminal or in the web portal to ensure operational safety (can also be coupled with access control)

Increasing efficiency in organizational processes through cross-divisional process management

Pandemic management through contact tracing, information management, safety briefings and rapid feedback processes via web app
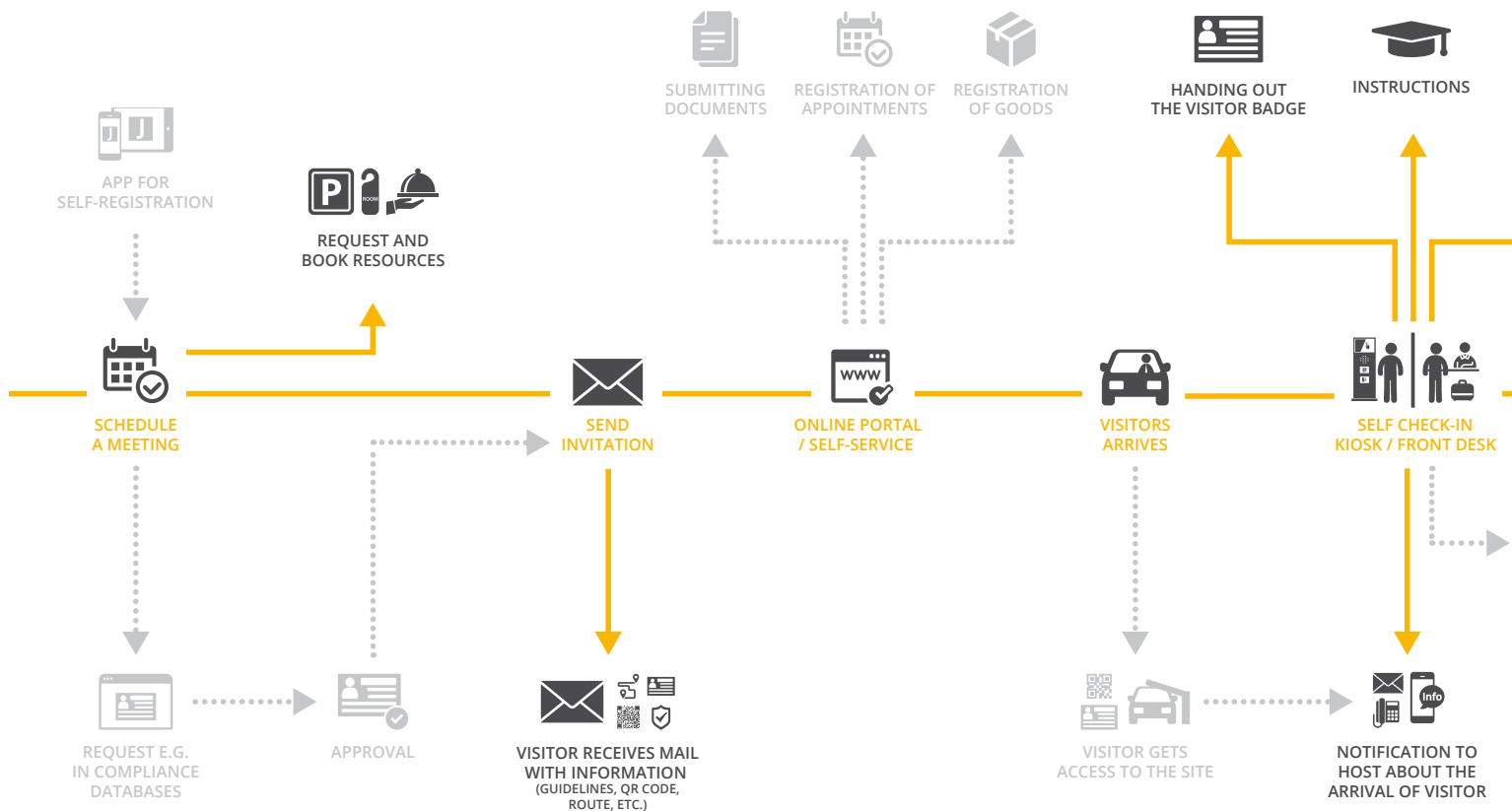
PROCESS EXAMPLE: VISITOR MANAGEMENT
A VISITOR IS INVITED TO AN APPOINTMENT

On this page you will find a timeline in which we have mapped a visitor process as an example. It shows the possibilities that JAMES can offer you in the handling of visit processes.

The entire process results from the interaction between our visitor management software JAMES

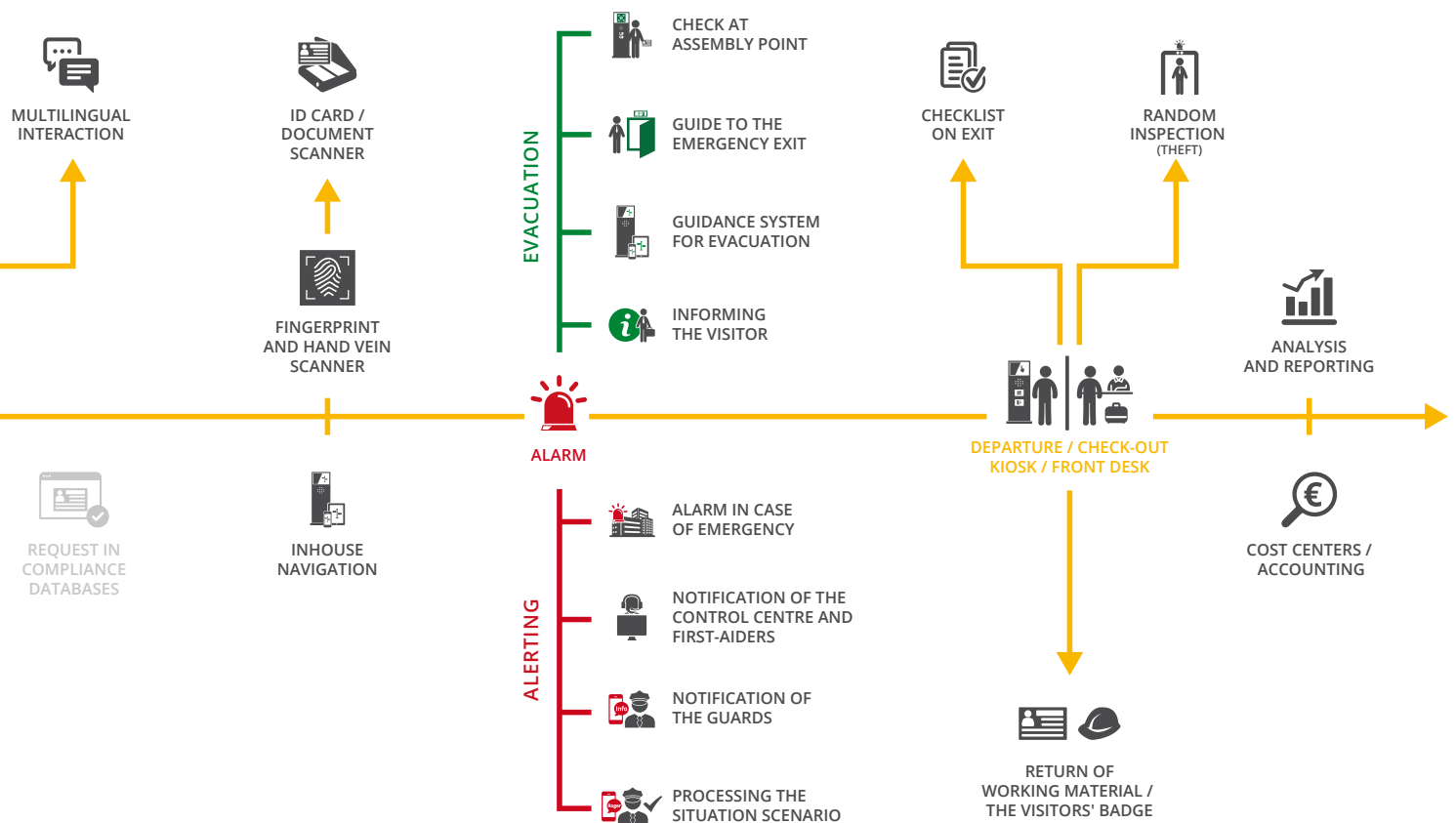as well as other software solutions such as access control, etc.

An alarm or evacuation can also be supported by JAMES if necessary. Thus, in addition to the visitor process, a complete security concept can be implemented - and that with only one software.

APP FOR
SELF-REGISTRATION

REQUEST AND
BOOK RESOURCES

SUBMITTING
DOCUMENTS

REGISTRATION OF
APPOINTMENTS

REGISTRATION
OF GOODS

HANDING OUT
THE VISITOR BADGE

INSTRUCTIONS

SCHEDULE
A MEETING

SEND
INVITATION

ONLINE PORTAL
/ SELF-SERVICE

VISITORS
ARRIVES

SELF CHECK-IN
KIOSK / FRONT DESK

REQUEST E.G.
IN COMPLIANCE
DATABASES

APPROVAL

VISITOR RECEIVES MAIL
WITH INFORMATION
(GUIDELINES, QR CODE,
ROUTE, ETC.)

VISITOR GETS
ACCESS TO THE SITE

NOTIFICATION TO
HOST ABOUT THE
ARRIVAL OF VISITOR

The requirements for TISAX certification also include contractor and logistics processes. These processes can also be mapped with JAMES.
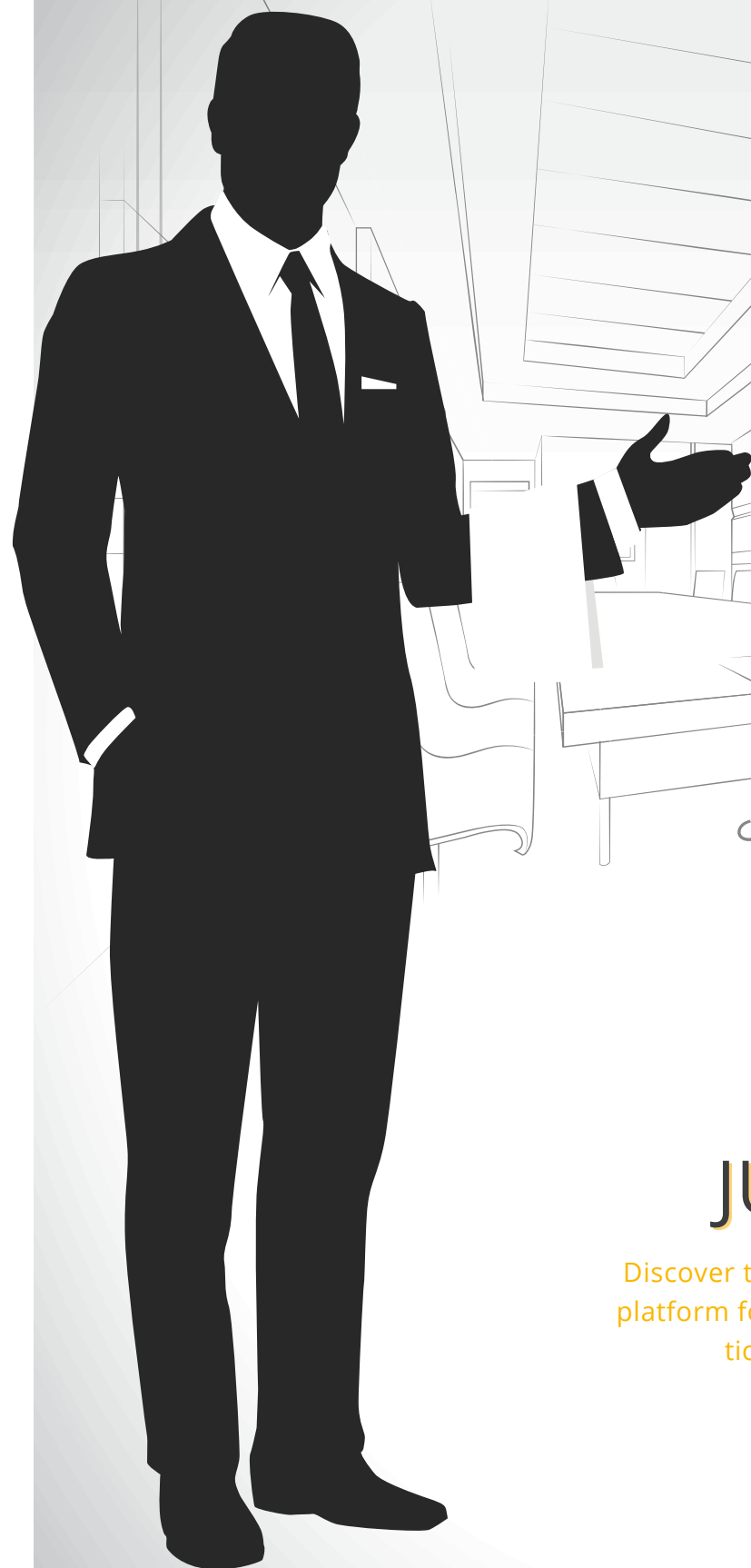
You can find more examples for different application areas in our brochure „Processes close to the peo-

ple". Here we show in numerous process examples learned in practice, different application areas - from logistics to the management of contractors. To obtain this brochure, simply click on the button below on this page and download the brochure as a PDF.

MULTILINGUAL INTERACTION

ID CARD / DOCUMENT SCANNER

FINGERPRINT AND HAND VEIN SCANNER

REQUEST IN COMPLIANCE DATABASES

INHOUSE NAVIGATION

EVACUATION
- CHECK AT ASSEMBLY POINT
- GUIDE TO THE EMERGENCY EXIT
- GUIDANCE SYSTEM FOR EVACUATION
- INFORMING THE VISITOR

ALARM

ALERTING
- ALARM IN CASE OF EMERGENCY
- NOTIFICATION OF THE CONTROL CENTRE AND FIRST-AIDERS
- NOTIFICATION OF THE GUARDS
- PROCESSING THE SITUATION SCENARIO

CHECKLIST ON EXIT

RANDOM INSPECTION (THEFT)

DEPARTURE / CHECK-OUT KIOSK / FRONT DESK

RETURN OF WORKING MATERIAL / THE VISITORS' BADGE

ANALYSIS AND REPORTING

COST CENTERS / ACCOUNTING

Get an impression of the wide range of possibilities our process management software offers you. Click on the button and discover JAMES.

J | **JAMES PROCESS-MANAGEMENT**

JUNIVERSE

Discover the jUniverse - the configuration platform for your customized visitor, logistics or enterprise process.